



Family Reminder List

To the Family of _____

Please be advised that the funeral arrangements you requested cannot be finalized until we receive the items that are indicated below. You may telephone or come in person with the required information.

- Decedent - State of Birth*
- Decedent - Date of Birth*
- Decedent's Social Security Number*
- Father's Name*
- Father's Place of Birth*
- Mother's Full Maiden Name*
- Mother's Place of Birth*
- Military Discharge Papers (DD 214)
- Name of Family Clergy and Church (please include address and telephone number)
- Clothing (including under garments. Please avoid low necklines and sleeveless fashions for women)
- Current Color Photo
- Submit Family Obituary
- Service Date or Time
- Required Signatures _____
- Financial Payment
- Memory Folder Information
- Healthcare Directive (if one exists)
- _____
- _____
- _____

*These items are required by the State of California to complete the Death Certificate.

We will receive Certified copies of the Death Certificate ten to fifteen days after the date of interment. The memorial tablet will take approximately eight weeks to arrive from the date the order is placed. If you have any questions or need further assistance please contact your counselor, _____ ext _____.